

Iminster Ukulele Club Working Group

Minutes of Meeting 28th March 2023

Present: Polly, Marck, Ian, John, Elaine

Chair: Polly

1 **Minutes from 7th March:** Agreed

2 **Actions from 7th March:**

- a. New song process completed: **Polly** to circulate to members.
- b. List of leaders and buddies: Ask for volunteers at next meeting.
- c. New member resource: simple chord sheet completed. **Marck** to add simple strumming guide. **Polly** to send guide to Marck. Agreed to laminate a few copies to keep at Sweet Surprise and email to group members who want it. **Polly** volunteered to print and laminate the sheets.
- d. Membership forms: Amendments agreed. **John** and **Polly** will complete and give to members for completion. **John** volunteered to be 'membership secretary' going forward.

3 **Group information:** Discussed where to keep minutes etc so all members can access. Either on Facebook group or on Website. As not all members are on Facebook, website might be best. **Zoe** to be asked to advise whether a member only space can be created (the Website is public. For the moment, we agreed to email info to members.

4 **Facebook management:** **Polly** and **Elaine** have taken over the admin role from David W. Polly has updated the page with new events for all our forthcoming concerts. This auto-generated a chat facility for each event which has confused some members. **Polly** agreed to look at disabling this facility as we have the IUC Social chat group on WhatsApp. We also agreed to move videos of performances currently on WhatsApp to Facebook as storing them within WhatsApp uses huge amounts of data. **Polly** to look at this.

5 **Forthcoming and future concerts:** agreed need a sign-up sheet so we know which members will be there. Info needed for planning the set list and the actual event. Zoe has suggested a simple poll where members can indicate attendance. To follow up with Zoe. Discussion re set lists for next few events. **Marck** suggested keeping a 'repository' of set lists that can be used as basis for future gigs. **Polly** will check with David W re set lists for gigs up to Coronation event.

Planning future concerts: one idea is to have a lead person responsible for each event. For The Warehouse event, maybe set up a Concert Working Party with members from last year's event. **Discuss at next meeting**

6 **Technical support** This can be a problem if we have to set up and run the technical side whilst also performing. Most tech support is currently done by David B and Mark. We need a technical crew! Decided that when agreeing to future gigs, we need to check what we need to provide etc at the time of booking. If we are to provide the PA system etc, need to consider if what we have is suitable. Marck has a more powerful system than the gear we currently use but it's not easy to transport. **Ian** to check with Warren whether he has any equipment we might utilise. Started to consider whether we could/should fund raise to purchase more suitable equipment. **Discuss at future meeting** [NOTE: since the meeting, Tony, who had not been present, offered use of his equipment. To be discussed at next meeting]

7 **Next meeting: 9th May 2023, 7pm, Braeside**